

HEALTH AND SAFETY POLICY STATEMENT

Optima Partitions LLC specialise in the supply and installation of internal glazed partitioning systems and is committed to ensuring the health, safety and welfare of its employees as far as is reasonably practicable to prevent both injury and ill health to any person. We fully accept our responsibilities towards other people who may be affected by our activities and will take all necessary steps to ensure that our statutory duties are met at all times.

It is the duty of all management to ensure that operations are designed to take account of health and safety, including the welfare of staff; and that our works are adequately supervised at all times.

Optima Partitions LLC will consultation on safety with employees as per Article (13) of the **Federal Decree Law No. 33 of 2021** which outlines the employer's obligations, including the provision of regulations on guidance and awareness. The company will ensure that employees are aware of their rights and obligations regarding occupational safety and health and conducting necessary evaluations to ensure compliance with safety standards

We will implement measures across our business to eliminate hazards and reduce risks as well as set clear objectives; which are discussed and agreed at our management review meetings. These objectives are used to monitor the performance of our processes and to provide a basis for our strive towards continuous improvement.

We will ensure all staff employed in our operations receive the up-most level of information, instruction and training to affirm they are competent to manage health and safety within their work activities. Additionally, we will ensure our employees can provide the highest level of information, instruction, training and supervision to persons working under their control.

We will ensure facilities and arrangements will be available and maintained to the highest possible standard so that employees and sub-contractors are able to work in a safe environment.

Every employee and sub-contractor must cooperate with us to ensure all statutory duties are complied with. The successful implementation of this policy requires total commitment from all levels of the organisation. Each individual has a legal obligation to take reasonable care of their own health and safety, and for the safety of other persons who may be affected by their acts or omissions. At no time will Health and Safety be compromised for any other objective.

This policy and the Health and Safety Management System will be reviewed and, if necessary, revised in the light of legislative, "best practice" and/or organisational changes, this will be communicated to all workers.

Signed
Leon Clarke
Managing Director

Date: Jan 2025